

## Faculty of Psychology and Education Sciences



### FOPA2329 Workshop on the formation, integration and management

[+60h exercises] 3 credits

**Teacher(s):** Michel Bonami (coord.)  
**Language:** French  
**Level:** Second cycle

#### Aims

- Formation : according to the students needs, work on the methodological competences related to the formation,
- integration : the students should be able to analyse their process of formation, in order to give a sense to their project,
- Management : the students should become actor of the logistical and educational management of their formation.

#### Main themes

- Formation : the content may change each year and according to the students needs ; it will be organised around four axes : group work (regulation and analysis of its functioning, decision making, negotiation, etc. ; these aspects are complementary to the course FOPA 2220 of "Interpersonal communication and group management"; the methods of intellectual work (information retrieval, writing and synthesis of scientific texts, oral expression, etc.) ; the more specific methods for adult formation (mental training, research-action, project management, creativity, etc.) ; the individual methods of analysis (management of stress, of time, etc.)
- Integration : in this workshop, discussion and exchanges on the questions related to the manner the students consider their formation and to the impacts of the formation on the project of this formation.  
 In the third " licence ", it will be jointed around the logics of use of the formation on the various socio-economical fields and also the related stakes.
- Management : the content may change each year and according to the students requests but it will always be related, on one hand, to the educational and organisational management of the group (with respect to the courses : preparation of the starting contracts, of the mid- and end-evaluations, etc.; in the frame of the life experience of the group : task repartition, election of the representatives, preparation of the meetings, etc.) and, on the other hand, to the various institutional meetings and commissions.

#### Content and teaching methods

The content of this workshop may change each year. It includes a methodological part, another part on the sense of the formation and a third part on the organisational management of the group and of the Institute.

#### Other information (prerequisite, evaluation (assessment methods), course materials recommended readings, ...)

It follows educational methods fitted for adults including the link between theory and practice, group work, formative assessment and steps of individual and group appropriation of the contents. Illustrations from the various fields of education and from adults formation : continuous education, specialized education, school field, etc.

#### Programmes in which this activity is taught

**FOPA2**                      Licence en sciences de l'éducation