

**At Mons - 120 credits - 2 years - Shift schedule - In French**Dissertation/Graduation Project : **YES** - Internship : **NO**Activities in English: **NO** - Activities in other languages : **NO**Activities on other sites : **NO**Main study domain : **Sciences politiques et sociales**Organized by: **Faculty of Economic, Social and Political Sciences and Communication (ESPO)**Programme acronym: **APHM2M** - Francophone Certification Framework: 7**Table of contents**

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## APHM2M - Introduction

### Introduction

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## APHM2M - Teaching profile

### Learning outcomes

On successful completion of this programme, each student is able to :

CG1. Develop an understanding and a political action: develop an understanding and ethics relating to public service

CG1.1 Identify, analyse and understand the political issues of a given situation.

CG1.2 Adopt a stance in debates and negotiations in defence of the interests of the institutions and organisations they represent.

CG1.3 Incorporate the ethical dimension and the "in the public service and for the common good" dimension into the political debates and actions.

CG2. Position their analyses and/or actions in a multi-level perspective.

CG2.1 Identify the different institutional levels.

CG2.2 Demonstrate in-depth and specialist knowledge (depending on the choice of focus) of the different political and institutional systems and political issues at international, European and Belgian levels.

CG2.3 Compare the different political and institutional systems, both national and international.

CG2.4 Identify the various government and non-government stakeholders (social movements, interest groups, citizens, etc.) and demonstrate an in-depth knowledge of their positions.

CG2.5 Analyse the interactions between the different stakeholders, from the relationships between political parties and states to the role of non-governmental organisations.

CG3. Adopt a robust and interdisciplinary approach to analysing complex political, economic and social situations.

CG3.1 Demonstrate in-depth specialist knowledge (theories, fundamentals, phenomena) of political sciences, according to the focus chosen.

CG3.2 Demonstrate basic knowledge of key aspects of the human and social science disciplines related to political sciences, according to the focus chosen: law, geopolitics, economics, sociology and history.

CG3.3 Pertinently and rigorously apply the data analysis (qualitative and quantitative) and diagnostic tools in social and political sciences to provide a better understanding of the complexity of "political life".

CG3.4 Apply and combine these tools and knowledge to analyse the issues/questions specific to political sciences (according to the focus chosen\*).

CG4. Use their politico-institutional expertise to advise on political action in a specific sector or area (according to the focus chosen).

CG4.1 Demonstrate an understanding and knowledge (for the focus chosen) of the issues unique to the different sectors of political life (environment, family, humanitarian, etc.).

CG4.2 Explain and analyse specific contexts and situations:

- Analyse the different regional geographic areas,

- Evaluate political action by sector or area,

- Use robust analytical and diagnostic tools,

- Apply a robust comparative approach.

CG4.3 Contribute to the analysis and/or design of management strategies for real-life political situations, according to the focus chosen.

CG5. Disseminate pertinent political, economic and social information adapted to the targeted sector of the public and interact constructively with the different stakeholders involved in a given situation.

CG5.1 Communicate pertinently, both verbally and in writing, on complex topics/situations in political sciences:

- Select the relevant information required to analyse and compare political situations.

- Present the information in an accurate, structured, clear, precise and well-argued manner (demonstrating an ability to prepare reports, assessments, critical reviews, notes, etc.).

- Adapt the communication (content and form) to the targeted sector of the public and to the intended purposes according to the communication standards specific to the context (popularising, etc.).

CG5.2 Communicate, interact and negotiate constructively with various representatives, including colleagues, political decision-makers and target audiences.

CG5.3 Liaise and collaborate effectively within a team and network effectively with other agencies involved in a given situation.

CG6. Devise and implement a personal research project (thesis) using a robust and critical scientific and methodological approach in order to conduct a detailed analysis of an issue related to political science (in the chosen field of study).

CG6.1 Define and explain a research subject, making sure that it is placed in the proper context.

CG6.2 Prepare a critical report on the literature relating to this subject, making active, critical and pertinent use of information tools and primary and secondary sources.

CG6.3 Construct and implement a robust and pertinent methodology in response.

CG6.4 Devise and carry out, if appropriate, a quantitative and/or qualitative empirical research project using suitable analytical tools.

CG6.5 Develop an objective analysis and the ability to summarise so as to enable the relevant parameters to be put into perspective and pertinent conclusions to be formed.

CG7. Act as academics and critical and responsible players committed to continuous development.

CG7.1 Embark on a socio-professional practice using a well-founded academic approach (from a theoretical and methodological perspective) characterised by a reflective and critical attitude.

CG7.2 Work, make decisions and act independently and responsibly with regard to the framework, the work context and other people.

CG7.3 Be aware of their societal and civic responsibilities.

CG7.4 Maintain an attitude of critical detachment (their knowledge, skills, limitations, achievements and actions) and of the continuous learning and development required to evolve positively in their socio-professional environment.

More specifically, as graduates of the Master [120] in Public Administration (non-standard timetable) who have pursued the Professional focus (Regional development and territorial projects):

APH

APH1. Demonstrate and use, in a critical manner, in-depth and specialist knowledge related to:

- the development and decision-making process at each stage of the cycle of a public policy and the analysis and direction of public action,
- the functioning and management of public organisations,
- the multi-level dimension of institutional systems,
- the national, regional, European and international political arenas.

APH2. Demonstrate and use, in a critical manner, in-depth and specialist knowledge of management with a public service ethos.

APH3. Analyse and manage complex situations/problems related to public action by using different analytical methodologies and tools, by:

- identifying, analysing and taking account of the numerous issues,
- identifying and analysing the stakeholders involved, their positions and their interactions,
- analysing the internal organisation of political institutions,
- critically and pertinently mobilising the tools (theoretical and conceptual) and methods required to analyse and act on the operating methods of the policies implemented, - making an in-depth study of the practical aspects of the implementation of public actions and the theoretical aspects arising from the current changes in this action, particularly in the Europeanisation and partnership process,
- adopting a robust comparative approach in the analysis of institutional dynamics and the interactions between public and private stakeholders,
- integrating multi-level governance processes,
- being mindful of socio-economic development and the spacial extent of the policies,
- mobilising the pertinent theoretical and conceptual tools to analyse European and international problems.

APH4. Organise and direct political consultation, the monitoring of procedures and processes, as well as the introduction of control or monitoring tools.

APH5. Analyse and discuss political systems by studying new forms of democracy and public action.

APH6. Discuss and analyse spacial and territorial dynamics in the creation of a development dynamic.

APH7. Analyse and evaluate public policies, inter alia the effects of implementing a public policy at local, national, and international levels and the process guaranteeing the legitimacy of the directions taken and of its impact on the real situation.

APH8. Work as part of a team within a hierarchy, in a team or a network.

APH9. Identify, analyse and direct changes in public organisations and create and provide well thought out and pertinent innovation.

APH10. Adopt an analytical approach to their professional practice:

- Question practical situations based on their professional experiences.
- Combine their learning with a view to on-the-job social and professional action.
- Compare and discuss professional practices and different points of view (in peer groups and with experts).
- Compare theory and practice in order to learn how to critically examine the operation of an organisation and/or a problematic situation, as well as the theory relating to reality on the ground (a "round trip" between theories and practices).
- Adopting an analytical approach, situate and perform their role and scope of action within an organisation, liaising with the various internal and external stakeholders and adapting to the context and operational principles.

APH11. Develop their communication and relational skills by their command of theoretical reference frameworks, the development of expertise and the implementation of a metacognitive approach to their interpersonal skills, in direct relation to their professional lives

## Programme structure

The 120 Master's degree in Business Administration includes the following three elements:

- A professional focus worth 30 credits, with in-depth study of the management of public organizations and public policy
- Core subjects including the dissertation (15 credits)
- A seminar helping students writing their final master's thesis (5 credits)

## APHM2M Programme

## Detailed programme by subject

### CORE COURSES

- Mandatory
- ⊗ Optional
- △ Not offered in 2022-2023
- ⊖ Not offered in 2022-2023 but offered the following year
- ⊕ Offered in 2022-2023 but not the following year
- △ ⊕ Not offered in 2022-2023 or the following year
- Activity with requisites
- 🌐 Open to incoming exchange students
- 🚫 Not open to incoming exchange students
- (FR) Teaching language (FR, EN, ES, NL, DE, ...)

Click on the course title to see detailed informations (objectives, methods, evaluation...)

Year

1 2

#### o Institutions, organisations et politiques (40 credits)

○ MSHHD2101	Sociologie des organisations	Philippe Scieur	FR [q2] [30h] [5 Credits] 🌐	X	
○ MSPHD2138	Système politique et administratif de la Belgique	Stéphane Moyson	FR [q1] [30h] [5 Credits] 🌐	X	
○ MAPHD2108	Politiques régionales	Fabienne Leloup Laurence Moyart	FR [q2] [30h] [5 Credits] 🌐	X	
○ MAPHD2109	Union européenne et politique de cohésion : du programme au projet local	Eric Delecosse Fabienne Leloup	FR [q2] [30h] [5 Credits] 🌐	X	
○ MDRHD2104	Organisations internationales	Jean le Hardy de Beaulieu	FR [q2] [30h] [5 Credits] 🌐	X	
○ MAPHD2122	Démocratie et action publique	Sébastien Sakkas	FR [q1] [30h] [5 Credits] 🌐	X	
○ MSPHD2109	L'Etat dans la globalisation	Marie Deridder	FR [q1] [30h] [5 Credits] 🌐	X	
○ MSPHD2136	Régimes politiques comparés	Claire Dupuy	FR [q2] [30h] [5 Credits] 🌐	X	

#### o Approches et méthodes (30 credits)

○ MMTHD2103	Méthodes de recherche en sciences sociales	Mathias Sabbe	FR [q1] [30h] [10 Credits] 🌐	X	
○ MMTHD2101	Séminaire d'accompagnement du mémoire - Partie 1	Stéphane Moyson Stéphane Moyson (compensates Elena Aoun)	FR [q1] [15h] [5 Credits] 🌐	X	
○ MMTHD2217	Séminaire d'accompagnement du mémoire - Partie 2		FR [q1] [15h] [5 Credits] △ 🌐		X
○ MMTHD2204	Théorisation en sciences politiques et administratives	Vincent Legrand	FR [q1] [30h] [5 Credits] 🌐		X
○ MMTHD2102	Projet et accompagnement pédagogiques <i>Attention : la réussite de cette unité d'enseignement suppose notamment la participation effective à un week-end d'intégration</i>	Stéphane Moyson	FR [q1] [15h+15h] [5 Credits] 🌐		X

#### o Mémoire (20 credits)

○ MAPHD2204	Final Master's Thesis		FR [q1+q2] [] [20 Credits] 🌐		X
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## PROFESSIONAL FOCUS

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- ⊗ Optional
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- ◊ Not offered in 2022-2023 but offered the following year
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- △ ⊕ Not offered in 2022-2023 or the following year
- Activity with requisites
- 🌐 Open to incoming exchange students
- 🌐 Not open to incoming exchange students
- [FR] Teaching language (FR, EN, ES, NL, DE, ...)

Click on the course title to see detailed informations (objectives, methods, evaluation...)

Year

1 2

### ○ Public management and public policies (30 credits)

○ MAPHD2207	Recrutement et marchés publics	Raphaël Born Florence Piret	FR [q2] [30h] [6 Credits] 🌐	X
○ MDRHD2201	Droit administratif		FR [q2] [30h] [6 Credits] △ 🌐	X
○ MAPHD2221	Management public et gestion de projet	Stéphane Moyson	FR [q1] [30h] [6 Credits] 🌐	X
○ MAPHD2223	Comptabilité et finances publiques	Pierre Lacroix Jérôme Voisin	FR [q1] [30h] [6 Credits] 🌐	X
○ MAPHD2202	Analyse et évaluation des politiques publiques	Sébastien Pradella	FR [q2] [30h] [6 Credits] 🌐	X

## Supplementary classes

**To access this Master, students must have a good command of certain subjects. If this is not the case, students must take supplementary classes chosen by the faculty to satisfy course prerequisites.**

- Mandatory
- ⊗ Optional
- △ Not offered in 2022-2023
- ◊ Not offered in 2022-2023 but offered the following year
- ⊕ Offered in 2022-2023 but not the following year
- △ ⊕ Not offered in 2022-2023 or the following year
- Activity with requisites
- 🌐 Open to incoming exchange students
- 🌐 Not open to incoming exchange students
- [FR] Teaching language (FR, EN, ES, NL, DE, ...)

Click on the course title to see detailed informations (objectives, methods, evaluation...)

⊗ MAPHD1301	Administration publique	Jérémy Dagnies Stéphane Moyson	FR [q1] [30h] [10 Credits] 🌐
⊗ MDRHD1304	Droit public	Jean le Hardy de Beaulieu	FR [q1] [30h] [5 Credits] 🌐
⊗ MSPHD1332	Science politique	Pierre Vercauteren	FR [q1] [30h] [10 Credits] 🌐
⊗ MMTHD1327	Epistémologie et méthodologie universitaires	Sarah Croché	FR [q2] [30h] [10 Credits] 🌐
⊗ MSPHD1334	Relations internationales	Raoul Delcorde	FR [q2] [30h] [5 Credits] 🌐
⊗ MSHHD1328	Sociologie	Géraldine André	FR [q1] [30h] [5 Credits] 🌐



## Course prerequisites

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There are no prerequisites between course units (CUs) for this programme, i.e. the programme activity (course unit, CU) whose learning outcomes are to be certified and the corresponding credits awarded by the jury before registration in another CU.

## The programme's courses and learning outcomes

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For each UCLouvain training programme, a [reference framework of learning outcomes](#) specifies the the skills expected of every graduate on completion of the programme. Course unit descriptions specify targeted learning outcomes, as well as the unit's contribution to reference framework of learning outcomes.



## APHM2M - Information

### Access Requirements

Master course admission requirements are defined by the French Community of Belgium Decree of 7 November 2013 defining the higher education landscape and the academic organisation of courses.

General and specific admission requirements for this programme must be satisfied at the time of enrolling at the university.

Unless explicitly mentioned, the bachelor's, master's and licentiate degrees listed in this table or on this page are to be understood as those issued by an institution of the French, Flemish or German-speaking Community, or by the Royal Military Academy.

**In the event of the divergence between the different linguistic versions of the present conditions, the French version shall prevail.**

#### SUMMARY

- > [General access requirements](#)
- > [Specific access requirements](#)
- > [University Bachelors](#)
- > [Non university Bachelors](#)
- > [Holders of a 2nd cycle University degree](#)
- > [Access based on validation of professional experience](#)
- > [Access based on application](#)
- > [Admission and Enrolment Procedures for general registration](#)

### University Bachelors

Diploma	Special Requirements	Access	Remarks
<b>UCLouvain Bachelors</b>			
		Direct access	
		Access based on application	
		Access based on application	
Bachelier en information et communication		Access based on application	
Bachelier ingénieur de gestion		Access based on application	
<b>Others Bachelors of the French speaking Community of Belgium</b>			
Tous les bacheliers de la CfB		Access based on application	
<b>Bachelors of the Dutch speaking Community of Belgium</b>			
		Access based on application	
<b>Foreign Bachelors</b>			
		Access based on application	

### Non university Bachelors

> Find out more about [links](#) to the university

Diploma	Access	Remarks
BA - AESI orientation Sciences humaines: géographie, histoire, sciences sociales - crédits supplémentaires entre 45 et 60	Les enseignements supplémentaires éventuels peuvent être consultés dans <a href="#">le module complémentaire</a> .	Type court
BA - assistant(e) social(e) - crédits supplémentaires entre 45 et 60		
BA - bibliothécaire-documentaliste - crédits supplémentaires entre 45 et 60		
BA - conseiller(ère) social(e) - crédits supplémentaires entre 45 et 60		
BA en commerce et développement - crédits supplémentaires entre 45 et 60		
BA en communication - crédits supplémentaires entre 45 et 60		

BA en coopération internationale - crédits supplémentaires entre 45 et 60

BA en droit - crédits supplémentaires entre 45 et 60

BA en écologie sociale - crédits supplémentaires entre 45 et 60

BA en gestion des ressources humaines - crédits supplémentaires entre 45 et 60

BA en sciences administratives et gestion publique - crédits supplémentaires entre 15 et 30

## Holders of a 2nd cycle University degree

Diploma	Special Requirements	Access	Remarks
<b>"Licenciés"</b>			
		Access based on application	
<b>Masters</b>			
Tous les masters		Access based on application	

## Access based on validation of professional experience

> It is possible, under certain conditions, to use one's personal and professional experience to enter a university course without having the required qualifications. However, validation of prior experience does not automatically apply to all courses. Find out more about [Validation of priori experience](#).

Accès selon la procédure de validation des acquis de l'expérience

Consultez le site [www.uclouvain.be/vae](http://www.uclouvain.be/vae)

## Access based on application

Access based on application : access may be granted either directly or on the condition of completing additional courses of a maximum of 60 ECTS credits, or refused.

## Admission and Enrolment Procedures for general registration

## Teaching method

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This programme, specifically designed for working people, combines theoretical lectures and case studies to give a concrete understanding of problems related to public administration.

The programme attracts students from a wide variety of professional and educational backgrounds. Differences of practice and varying points of view between students and instructors and among the students themselves enhance the students' perspective in regard to the different fields related to the programme.

By means of a variety of individual and group projects, the students are invited to adopt an analytical approach to their professional practice.

## Evaluation

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***The evaluation methods comply with the regulations concerning studies and exams (<https://uclouvain.be/fr/decouvrir/rgee.html>). More detailed explanation of the modalities specific to each learning unit are available on their description sheets under the heading "Learning outcomes evaluation method".***

There is a variety of evaluation methods: producing individual and/or group work, written or oral examinations and completing a thesis. To obtain a grade average, the scores obtained for the different activities are weighted by their respective credits.

## Contacts

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### Curriculum Management

Entity

Structure entity

Denomination

Faculty

Sector

Acronym

Postal address

SSH/ESPO/PSAD

(PSAD)

Faculty of Economic, Social and Political Sciences and Communication (ESPO)

Human Sciences (SSH)

PSAD

Place Montesquieu 1 - bte L2.08.05

1348 Louvain-la-Neuve

Tel: +32 (0) 10 47 41 09 - Fax: +32 (0) 10 47 27 36

<http://www.uclouvain.be/psad.html>

Website

Academic supervisor: David Aubin

Other academic Supervisor(s)

- Stéphane Moyson

Jury

- Pierre Vercauteren
- Louis le Hardy de Beaulieu

Useful Contact(s)

- Informations pour les futurs étudiants (Nicolas Hurtado de Jesus - tél. +32 (0)65 323 327): [info-mons@uclouvain.be](mailto:info-mons@uclouvain.be)
- Chargée de gestion enseignement: [chloe.warmont@uclouvain.be](mailto:chloe.warmont@uclouvain.be)

