



3.00 credits

30.0 h

Q1 or Q2

Teacher(s)	Masuy Françoise (coordinator) ;
Language :	French
Place of the course	Louvain-la-Neuve
Prerequisites	<p><b>To take this class, the student must</b></p> <ul style="list-style-type: none"> <li>• Take the ILV placement test B2 organised during the 1st week of each semester and achieved a minimum mark of 16/20</li> <li>• OR have a recent DALF C1 (maximum 1 year ago)</li> <li>• OR having achieved previously a minimum mark of 10/20 on the general course C1 LFRAN1501</li> <li>• OR having achieved previously a minimum mark of 16/20 on the general course B2 LFRAN1401.</li> </ul>
Main themes	<p><b>Students will</b></p> <ul style="list-style-type: none"> <li>• Observe, understand and experience various oral or written professional situations of communication based on authentic or pseudo-authentic documents (movies, documentaries, interviews with managers)</li> <li>• write 4 texts in professional language</li> <li>• make a professional presentation</li> <li>• perform job interviews both as a candidate and as a recruiter</li> <li>• take part in oral negotiations, playing different roles</li> <li>• manage complicated oral situations</li> <li>• experience group e-working situations using the Moodle platform</li> <li>• use professional vocabulary</li> <li>• progressively compile a communication profile</li> </ul>
Learning outcomes	<p><b>At the end of this learning unit, the student is able to :</b></p> <p>At the end of this <b>C1</b>-level class, students will:</p> <ul style="list-style-type: none"> <li>• understand oral and written discourse in a French speaking professional context without too much difficulty;</li> <li>• develop, using professional language, communication strategies appropriate to the situation;</li> <li>• write professional texts (emails, reports, letters of complaint, CV) using the appropriate register, complex sentences and specific vocabulary;</li> <li>• be able to express themselves precisely and with a certain ease in professional situations requiring oral communication (presentations, job interviews, negotiations, meetings) and cope with unpredictable situations;</li> <li>• know and use vocabulary specific to the French professional world ;</li> <li>• formulate precisely some of their skills and weaknesses in oral professional communication ;</li> <li>• use collaborative e-tools (forums, web platform) efficiently.</li> </ul>
Evaluation methods	<p>Students will be evaluated on their work during the course and on a final exam.</p> <p><b>Continuous assessment: 40% :</b></p> <ul style="list-style-type: none"> <li>• Active participation in a minimum of 75 % of classes</li> <li>• Regular and active participation in on-line exercises</li> <li>• Written work</li> </ul> <p><b>Final exam (60%)</b></p> <ul style="list-style-type: none"> <li>• Vocabulary test</li> <li>• Group oral exam + communication profile sheet</li> <li>• Written exam: writing a professional text</li> </ul>

Teaching methods	<p>The course alternates between asynchronous self-learning sessions, and synchronous sessions in class or on Teams (depending on educational goals). The distance work, to be carried out autonomously on Moodle, takes three different forms:</p> <ul style="list-style-type: none"> <li>• Before course sessions: viewing a document, participating in a forum ;</li> <li>• After course sessions: lexical and notional reinforcement;</li> <li>• Entirely remote units (between 2 and 3 hours of work).</li> </ul>
Content	<p>Oral and written situations of communication will be studied using authentic and semi-authentic documents (extracts from movies and documentaries about the business world, interviews, lectures given by specialists, articles from the specialized press...).</p> <p>By means of regular exercises in class and on Moodle, students will improve their language skills in professional situations analysed in class, and develop their professional vocabulary.</p> <p>Students will undertake a group project leading to a professional-style oral presentation.</p> <p>Each oral or written production will be assessed (with or without a grade), based on criteria specified in advance.</p> <p>NB : This is not a grammar class. However, grammar and spelling will be assessed in oral and written productions. Students are expected to work by themselves using reference material to improve their morpho-syntactic skills.</p>
Faculty or entity in charge	ILV

<b>Programmes containing this learning unit (UE)</b>				
Program title	Acronym	Credits	Prerequisite	Learning outcomes
Master [120] in Management	<a href="#">GEST2M</a>	5		
Master [120] : Business Engineering	<a href="#">INGE2M</a>	5		
Master [120] in French and Romance Languages and Literatures : French as a Foreign Language	<a href="#">FLE2M</a>	3		