


Due to the COVID-19 crisis, the information below is subject to change, in particular that concerning the teaching mode (presential, distance or in a comodal or hybrid format).

3 credits

30.0 h

Teacher(s)	Demeulenaere Isabelle (coordinator) ;Jonkers Sara ;
Language :	Dutch
Place of the course	Louvain-la-Neuve
Main themes	This teaching unit is structured around different themes related primarily to the professional world in which the student is meant to function in the future. Different subject-matters linked to the professional world in broad sense will also be discussed and students will have the opportunity to present their specific study field in the form of a presentation (scientific vulgarization).
Aims	<p><b>Reading Comprehension</b> At the end of this teaching unit the student should be able to</p> <ul style="list-style-type: none"> <li>• extract information, ideas and opinions from highly specialised sources linked to their field of study .</li> <li>• understand highly specialised articles outside of their field of study provided they can occasionally use a dictionary to check their understanding.</li> </ul> <p>Level B2+ of the Common European Framework of Reference for Languages</p> <p><b>Listening Comprehension - Individual</b> At the end of this teaching unit the student should be able</p> <ul style="list-style-type: none"> <li>• to follow the main points of a conference, a discourse, a report and other types of educational/ professional presentations, which are complex in form and content.</li> <li>• in a conversation, to understand in detail what is said in standard dialect, even in a noisy environment.</li> </ul> <p>Level B2+ of the Common European Framework of Reference for Languages</p> <p><b>Speaking skills</b> At the end of this teaching unit the student should be able to</p> <ol style="list-style-type: none"> <li>1 • develop a presentation in a methodic way, or a description emphasizing the important points and relevant details.</li> <li>• spontaneously diverge from a prepared text to follow interesting points raised by the audience, and show great ease and spoken skills in doing so.</li> <li>• take part in a conversation of a certain length on most general topics and really participate in it, even in a noisy environment.</li> </ol> <p>Level B2 of the Common European Framework of Reference for Languages</p> <p><b>Writing skills</b> At the end of this teaching unit the student should be able to</p> <ul style="list-style-type: none"> <li>• summarise information and arguments coming from diverse sources.</li> <li>• write formal letters and know the formulas which are most appropriate to the different forms of professional correspondence.</li> </ul> <p>Level B1+ of the Common European Framework of Reference for Languages</p> <p><b>Code</b> Expansion of general vocabulary (4000 basic words) and specific professional vocabulary. Reinforcement of simple and complex specific grammatical structures of Dutch. As far as speaking skills are concerned, the teaching unit focuses more on communicative skills than on correction.</p> <p><b>Culture</b> For all the skills aforementioned: introduction to Flemish and Dutch culture. The capacity to appreciate the values transmitted by this culture is developed through different fields (social, political, economical).</p> <p>----- <i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>

Evaluation methods	<p><b>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</b></p> <ul style="list-style-type: none"> <li>• Continuous assessment (class participation, daily work, oral scientific presentation, ')</li> <li>• Oral and written final exam</li> </ul>
Teaching methods	<p><b>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</b></p> <ul style="list-style-type: none"> <li>• Lessons in groups of max. 20 students</li> <li>• Workload Classroom hours : 30 h Self-study (including e-learning): 60 h</li> <li>• All skills will be trained (listening, reading, speaking and writing) although the focus will be on developing speaking skills in a professional environment.</li> </ul> <p>Students are required to deliver a talk on one of the communication techniques related to professional life. During this presentation, they are asked to create interaction with the public. The communication techniques themselves will be systematically trained in class. All these activities require some preparation work to be done by the students who are also themselves responsible for perfecting their linguistic knowledge (vocabulary study, revision of grammatical points,').</p>
Content	<p>This teaching unit aims at helping students to prepare their entry on the job market, by training skills such as meetings, negotiations, job interviews, the writing of a report,' The aim is also to allow the student to know the professional world better, through the reading of newspaper articles, conferences, films, video sequences, company simulation exercises' All skills will be trained (listening, reading, speaking and writing) although the focus will be on developing speaking skills in a professional environment.</p>
Inline resources	<ul style="list-style-type: none"> <li>• <a href="http://sites.uclouvain.be/moodle/">http://sites.uclouvain.be/moodle/</a></li> <li>• <a href="http://www.wallangues.be/">http://www.wallangues.be/</a></li> </ul>
Bibliography	<ul style="list-style-type: none"> <li>• plateforme d'apprentissage Moodle</li> <li>• matériel authentique tiré de la presse belge néerlandophone ainsi que de certains sites tels que job@.be, vacature.com</li> </ul>
Other infos	<p>Acces to this teaching unit : before validating the student's programme, the limited jury should make sure, if the student has chosen to integrate this teaching unit, that the coordinator has confirmed his/her enrolment in one of the groups, this allowing for a good organization of groups within the Insitut des Langues Vivantes.</p>
Faculty or entity in charge	ILV

<b>Programmes containing this learning unit (UE)</b>				
Program title	Acronym	Credits	Prerequisite	Aims
Master [120] in Human Resources Management	GRH2M	3		
Master [120] : Business Engineering	INGE2M	5		