

In view of the health context linked to the spread of the coronavirus, the methods of organisation and evaluation of the learning units could be adapted in different situations; these possible new methods have been - or will be - communicated by the teachers to the students.

3 credits	30.0 h	Q2
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Teacher(s)	Verhaert Marianne (coordinator) ;
Language :	Dutch
Place of the course	Louvain-la-Neuve
Main themes	<ul style="list-style-type: none"> • The world of banking : « The Fortis Files » • Women in the business world • The language used in Flanders • The Marshall plan for Wallonia • Sustainable entrepreneurship • Items of topical interest
Aims	<p>Code</p> <p>At the end of this teaching unit the student should be able to master the specific Dutch vocabulary used in the business world.</p> <p>Level B2+ of the European Reference Framework;</p> <p>Individual listening comprehension</p> <p>At the end of this teaching unit the student should be able to deal with all Dutch listening texts of a general businesslike nature in a critical way, understand them and make full use of them</p> <p>Level C1 minimum of the European Reference Framework;</p> <p>Oral expression and interactive communication</p> <p>¹ At the end of this teaching unit the student should be able to express him/herself orally and communicate interactively easily, spontaneously, thoroughly and convincingly on either subjects of a general nature or subjects related to the business world. He should be able as well to tackle the subject strategically in an enterprise or organisation and this within a national or international and multicultural context.</p> <p>Level B2+ of the European Reference Framework;</p> <p>Business communication techniques</p> <p>At the end of this teaching unit the student should be able to thoroughly master and use critically an entity of key elements needed to communicate effectively within a business organisation.(debate, negotiation, business meeting)</p> <p>Level B2+ of the European Reference Framework.</p> <p>-----</p> <p><i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>
Evaluation methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <ul style="list-style-type: none"> • Oral exam at the end of Q2 (25%) and written exam (listening comprehension (25%) and vocabulary (20%) Both exams are connected with the themes treated during the second semester. • Presentation of the visit to an Flemish enterprise and the interview with the responsible of the communication department. (15%) • In the week before the Easter holidays, oral test on the business communication techniques. (business meeting, negotiation, debate etc.)(15%)

Teaching methods	<p>Due to the COVID-19 crisis, the information in this section is particularly likely to change.</p> <ul style="list-style-type: none"> • Lessons in groups of 20 students. • Workload <i>Classroom hours : 30 h</i> <i>Self-study (including e-learning): 60 h</i> • Extension of business and economical vocabulary. In all cases the vocabulary is presented in context. • Training and development of listening skills in class by means of authentic documents mainly focussing on economical and commercial topics. <p>Additional exercises will have to be done at home (e-learning on the Moodle platform)</p> <ul style="list-style-type: none"> • Training and development of speaking skills in a professional context. (the debate, the negotiation, the business meeting, the presentation, the job interview etc.) by means of classroom teaching . <p>Additional exercises will have to be done at home (e-learning on the Moodle platform).</p>
Content	<p>This teaching unit consists of</p> <ul style="list-style-type: none"> • confronting the students with different kinds of audio and video fragments (monologues, dialogues, formal/informal register, different accents) in order to improve the level of the listening comprehension • improving of their speaking skills (particularly in a business environment) through a variety of oral exercises. • confronting students with business communication by having them visit an enterprise in Flanders and interviewing the head of / a person responsible for the communication department.
Inline resources	<p>http://sites.uclouvain.be/moodle/</p>
Bibliography	<ul style="list-style-type: none"> • Syllabus LNEER2712 + Plate-forme Moodle • Les documents audio et vidéo authentiques ayant trait à l'actualité.
Faculty or entity in charge	<p>ILV</p>

Programmes containing this learning unit (UE)				
Program title	Acronym	Credits	Prerequisite	Aims
Master [120] in Multilingual Communication	MULT2M	3		