

5 credits


15.0 h

Q1

This biannual learning is being organized in 2017-2018

Teacher(s)	Brodikom Frédéric ;
Language :	French
Place of the course	Louvain-la-Neuve
Main themes	<ul style="list-style-type: none"> • Basic principles of library management and bibliometrics (2d part: personal, buildings, learning '), • Cataloguing and design of free software in library solutions and management (PMB, Koha) • Standards and management dashboard in libraries, methodology of project management in libraries, • Survey and analysis of users, marketing of libraries, benchmarking, • Meetings with professionals: university libraries, public services '
Aims	<p>This course, together with its second part (LCLIB2120) will enable students to</p> <ul style="list-style-type: none"> • apply the main principles of library science and bibliometrics, • be familiar with the main functions of a library/multi-media centre or a documentation centre, as well as the legal provisions that relate to them, • design or adapt the structure of a library/multi-media centre or a documentation centre, 1 • design and implement appropriate research tools for different kinds of users, • keep up to date with developments in the field, • create a management chart for a library/multi-media centre or a documentation centre, • analyse the expectations of the different kinds of users and to implement a development plan, • evaluate the management of a library/multi-media centre or a documentation centre and the rate of satisfaction of its users, • be familiar with documentary tracking tools. <p>-----</p> <p><i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>
Evaluation methods	<p>The continuous evaluation during Q1 will cover 40% of the final score: two works by groups for a total of 5 points and two personal works of documentary research for a total of 3 points.</p> <p>The oral exam will be held during the session and will cover 60% of the final score: the analysis of a case study with an 'open book' preparation will represent 6 points, the 6 other will consist of a direct interview about theoretical questions.</p>
Teaching methods	<p>The cursus of 15 hours is constituted of 10 thematic courses with theoretical notions and practical case studies. For some subjects, professionals will be invited (SIGB, SLP). Two themes of management (team and buildings) will be seen via working groups and interactives learning. Some more theoretical themes will be prepared by students via individual works of research in the professional literature and other documentary tools.</p>
Content	<ul style="list-style-type: none"> ' Introduction, Great pillars of library management, links with LCLIB2120. ' Library organization and management of human resources. ' Modules and features of ILS ' Introduction to KOHA and PMB. ' Service de Lecture Publique (FWB) ' Professional meeting. ' Bibliometrics I: public management and measures of impacts. ' Buildings, technical evaluation, spaces, learning center, animation spaces. ' Bibliometrics II: management dashboard, evaluation matrix, cases studies. ' Training of users and development of literacy skills. ' Workshop and Conference about electronic books (UCL thematic year) ' Synthesis and conclusions.
Inline resources	Moodle of the course
Bibliography	<p>Les ressources bibliographiques sont surtout électroniques et accessibles via le catalogue et le discovery tool des bibliothèques de l'UCL et/ou les plateformes professionnelles. Des références figureront sur le site Moodle du cours.</p> <p>Les étudiant.e.s sont aussi invité.e.s à consulter les collections physiques de bibliothéconomie des bibliothèques (BiblioPôle de BFLT, Collection Z de BST, etc.).</p>

Other infos	Notes of the course, agenda, slides, bibliography and other useful information are available to the students on the Moodle platform of UCL.
Faculty or entity in charge	ROM

Programmes containing this learning unit (UE)				
Program title	Acronym	Credits	Prerequisite	Aims
Master [120] in History	HIST2M	5		
Master [120] in Information and Communication Science and Technology	STIC2M	5		