UCL Université catholique de Louvain

MGEHD2133

2015-2016

Compétences managériales

3.0 credits	15.0 h + 15.0 h	2q

Teacher(s) :	Lambotte François ; Lievens Laurent ; Lievens Laurent (compensates Lambotte François) ;
Language :	Français
Place of the course	Mons
Main themes :	Management skills seminar is a training seminar in practical skills, essential to develop a professional career in management. Topics include : - Business Communication - Personal Development - Group work abilities - Negotiation techniques - Leadership - Presentation skills - CV building and Job Application preparation
Aims :	At the end of this course, students will be able to: - Analyse audiences and define objectives to create targeted business messages; - Write coherent and convincing business documents, like a CV, and produce short business webcasts; - Consider and evaluate the application of interpersonal skills to the achievement of management tasks; - Understand and develop the ability to successfully complete set tasks through the work of others; - Understand their leadership style ; *The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".*
Faculty or entity in charge:	BLSM

Programmes / formations proposant cette unité d'enseignement (UE)

Intitulé du programme	Sigle	Credits	Prerequis	Acquis d'apprentissage
Master [60] in Management (shift schedule)	GEHC2M1	3	-	
Master [60] in Political Sciences : General (shift schedule)	SPHM2M1	5	-	
Master [120] in Political Sciences: General (shift schedule)	SPHM2M	5	-	
Master [120] in Public Administration (shift schedule)	APHM2M	5	-	
Master [120] in Communication (shift schedule)	COHM2M	5	-	