LFOPM2023
2013-2014

Elaboration, gestion et évaluation de projets

5.0 credits	30.0 h

Teacher(s) :	de Viron Françoise ; Jacquemet Stéphane ;
Language :	Français
Place of the course	Louvain-la-Neuve
Main themes :	At a theoretical level, the course provides an approach to concepts for projects on education, institutions, pedagogy and training and their epistemological principles ; an approach for needs and curriculum analysis and their epistemological principles ; a critical approach to different models of design, management and assessment. At a methodological level, the course enables students to acquire a certain number of tools, with emphasis on their epistemological principles.
Aims :	To use correctly, and in a critical way, the theoretical and methodological tools presented in the course to - describe and analyse the methods of design, management and assessment of a project; - place and link different kinds of projects at the organizational level; - draw up a strategy for the design, management and assessment of a project in a given context. *The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".*
Evaluation methods :	This course being built such a 'methodological accompaniment', its validation is the resultant various parameters: - active participation in the meetings (continuing evaluation) - follow-up in work inter-meetings (continuing evaluation) - given at the end of the six-month period a file containing the model of deliverable, a plan of project and a critical analysis of the significant stages of the lived process.
Teaching methods :	In order to carry out the various intended aims above, several methods of work will be introduced: - conceptual presentations - operational work stage by stage - discussions and debates of groups - cross confrontations - settings in situation - creative developments
Content :	Days Topics Saturday 22nd of September 2012 Concept, definition, put in project personal basic Lexicon Innovation versus Consolidation Definition of 'deliverable' Context and tools Opportunities Definition of the selected project First tools for planning Saturday 13th of October 2012 Planning Actors' positions Components of the Logical Bill book project Led actors Leading Risks' analysis

Financing
Dialogues

Saturday
17th of November 2012

Accompaniment of the change
Diagnosis
Resistances and ambivalence
Training and coaching

Communication
Environments of diffusion
Institutional marketing
Images and words

Saturday
15th of December 2012

Methodology of evaluation and assessment
Indicators
Required effects
Quality system and assessment of activities

Bibliography :	Bach, P. (2007). Le management de projet de formation. Bruxelles: De Boeck
	Barjou, B. (2000). Vendre ses idées et ses projets. Paris : ESF
	Cohen, R. (2006). Concevoir et lancer un projet. Paris : Eyrolles
	Dennery, M. (2006). Piloter un projet de formation. Paris : ESF
	Hougron, T. (2003). La conduite de projet. Paris: Dunod
	Maders, H-P. (2003). Manager une équipe de projet. Paris : Eyrolles
	Fernandez, A. (2005). Le chef de projet efficace. Paris : Eyrolles
	Raynal, S. (1996). Le management par projet. Paris : Editions d'Organisation

Cycle and year of study :	> Master [120] in Education (shift schedule) > Advanced Master in Pedagogy in Higher Education (shift schedule)

Faculty or entity in charge:	EDEF