

6.0 credits	30.0 h + 30.0 h	1+2q
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Teacher(s) :	Goedgezelschap Anne ; Smit Mariken ;
Language :	Néerlandais
Place of the course	Louvain-la-Neuve
Main themes :	<p>This course introduces the general principles of communication particularly the linguistic, sociolinguistic, pragmatic and cultural aspects of interaction. Special attention will be paid to specific characteristics of communication in the Dutch-speaking world.</p> <p>This general introduction will be followed by a detailed presentation of techniques which should be implemented in communication activities specific to a company: presentations to varied audiences, participation in discussions, chairing meetings, commercial negotiations, telephone conversations, etc.</p> <p>Exercises accompanying the course will allow students to simulate active participation in a variety of professional situations. The students' simulations will be recorded and subsequently analysed in detail.</p>
Aims :	<p>At the end of the course, students should be able to apply the general principles of communication in a Dutch-speaking business environment and they should at least have reached a B2+ oral level (Common European Framework of Reference) in Dutch.</p> <p><i>The contribution of this Teaching Unit to the development and command of the skills and learning outcomes of the programme(s) can be accessed at the end of this sheet, in the section entitled "Programmes/courses offering this Teaching Unit".</i></p>
Content :	<p>The following themes will be discussed:</p> <p>11) a general introduction to oral communication;</p> <p>12) specific aspects of communication in a company (management style, psychological motivation, etc.);</p> <p>13) specific aspects of the Dutch language in a company culture (greetings, formulae of politeness, communication techniques depending on the gender of the interlocutor, etc.)</p> <p>14) communication within the company (communicating with the personnel, internal meetings, presentations, etc.)</p> <p>15) external communication including intercultural communication with foreign business partners (job interviews, information and advice to clients, telephone conversations, press conferences, etc.)</p>
Other infos :	<p>Other information (Prerequisites, evaluation, course materials)</p> <p>Prerequisite: B1+ level of listening and reading, B1 level of speaking (Common European Framework of Reference)</p> <p>Evaluation: Individual exercises and oral examination: on a given professional situation.</p> <p>Part 2 (30 hours) of the course is given by the Institut des Langues Vivantes (ILV).</p>
Cycle and year of study :	<p>> Master [120] in Multilingual Communication</p> <p>> Master [120] in Public Administration</p> <p>> Master [120] in Information and Communication</p> <p>> Master [120] in Modern Languages and Literatures : German, Dutch and English</p> <p>> Master [120] in Economics: General</p> <p>> Master [120] in Modern Languages and Literatures : General</p> <p>> Master [120] in Political Sciences: International Relations</p> <p>> Master of arts in Business engineering</p> <p>> Master [120] in Management</p> <p>> Master [120] in Political Sciences: General</p>
Faculty or entity in charge:	LMOD